

**AGENCY AGREEMENT AMENDMENT**  
**(Amendment #\_\_\_\_\_)**

Client: \_\_\_\_\_ (“Client”)

Real Estate Firm: \_\_\_\_\_ (“Firm”)

Client and Firm hereby agree to amend the following agency agreement (“Agreement”) (check only one):

- |   |             |
|---|-------------|
| <input type="checkbox"/> Form 101 (Exclusive Right to Sell Listing Agreement)                   | dated _____ |
| <input type="checkbox"/> Form 103 (Exclusive Right to Sell Listing Agreement – Vacant Lot/Land) | dated _____ |
| <input type="checkbox"/> Form 201 (Exclusive Buyer Agency Agreement)                            | dated _____ |
| <input type="checkbox"/> Form 203 (Non-Exclusive Buyer Agency Agreement)                        | dated _____ |
| <input type="checkbox"/> Form 405 (Exclusive Right to Advertise/Lease Agreement)                | dated _____ |
| <input type="checkbox"/> Form 460 (Exclusive Tenant Representation Agreement)                   | dated _____ |
| <input type="checkbox"/> Form 601 (Exclusive Right to Sell Listing Agreement-Auction Sales)     | dated _____ |
| <input type="checkbox"/> Other (insert name and date): _____                                    |             |

Property Address/MLS# (if applicable): \_\_\_\_\_

- ☐ **Extension:** The Agreement is renewed and extended until 11:59 p.m., \_\_\_\_\_, 20 \_\_\_\_\_. If the term of the Agreement has expired, this amendment will revive the Agreement for the term specified in this amendment.
- ☐ **Compensation/Firm’s Fee:** The compensation paid to Firm in the Agreement is amended as follows: \_\_\_\_\_
- ☐ **Cooperative Compensation:** The cooperative compensation in the Agreement is amended as follows: \_\_\_\_\_
- ☐ **Dual Agency:** Firm’s authorization as to dual agency is changed to (choose only one):
- ☐ Firm is NOT authorized to act as a dual agent.
  - ☐ Firm is authorized to act as a dual agent, and the same agent in Firm may represent both a buyer and a seller.
  - ☐ Firm is authorized to act as a dual agent, and the same agent in Firm may NOT represent both a buyer and a seller.
  - ☐ Firm is directed to practice designated dual agency. Firm will practice designated dual agency unless: (i) it is not allowed under North Carolina law; or (ii) Client later authorizes Firm in writing to practice dual agency only.
- ☐ **Listing Price:** The listing price will be changed from \$\_\_\_\_\_ to \$\_\_\_\_\_.
- ☐ **Other Amendments:** \_\_\_\_\_
- ☐ **Survival and Effective Date:** All other terms and conditions of the Agreement, including any previous amendments to the Agreement not specifically amended herein, shall remain in full force and effect. This amendment will be effective when it is signed by all parties to the Agreement.

THE NORTH CAROLINA ASSOCIATION OF REALTORS®, INC. MAKES NO REPRESENTATION AS TO THE LEGAL VALIDITY OR ADEQUACY OF ANY PROVISION OF THIS FORM IN ANY SPECIFIC TRANSACTION.

Client: (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

Client: (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

Entity Client: (Name of LLC, Corp., Trust, etc.) \_\_\_\_\_

By: (Name & Title) \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

Firm: (Name) \_\_\_\_\_ (License Num.) \_\_\_\_\_

By: (Agent Signature) \_\_\_\_\_ (License Num.) \_\_\_\_\_ (Date) \_\_\_\_\_



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